



14 March 2020

JBSA Teammates,

With the extended closure of local schools beyond the normal Spring Break, we've reassessed the capacity of our childcare and youth programs. Unfortunately, school closures also impact our childcare staff with school-aged children, creating a staffing shortage across our programs. We're reaching out to parents this weekend to inform them of the changes to our programs highlighted below:

At this time, the Child Development Center (CDC) and School Age Programs are not accepting any new enrollments. We are also asking any parents who are eligible to telework to please speak with their supervisors about utilizing telework and keeping their children at home.

For those who are not able to telework or make other arrangements, the CDCs will accept enrolled children to the max extent possible. Meanwhile, School Age Programs will enhance operations, providing full-day care in the form of an extended Spring Break Camp.

From a curtailment perspective, our Part Day Enrichment Program offered at JBSA-Fort Sam Houston, will be suspended while schools are out of session. Additionally, as a health risk mitigation measure, we are suspending all our Youth Open Recreation Operations. Staff who normally support our Youth Open Recreation Program will be diverted to the extended Spring Break Camp.

Finally, fee credits will be offered to parents for any childcare or youth services, paid for in advance, but not utilized.

I want to extend a special thank you, in advance, to everyone for your understanding as we strive to continue to provide safe, high-quality, child care services as we navigate this crisis together.

LAURA L. LENDERMAN  
Brigadier General, USAF  
Commander, Joint Base San Antonio